RWANDA POLYTECHNIC
IPRC KIGALI
Integrated Polytechnic Regional College
P.O. Box 6579 Kigali-Rwanda
KK 15 Rd, Kigali
Tel: +250255120083
Email:info@iprckigali.rp.ac.rw
www.iprckigali.ac.rw

Job Announcement

The Integrated Polytechnic Regional College of Kigali **(IPRC Kigali)** is one of the colleges of Rwanda Polytechnic **(RP)**, a higher learning institution established by the Law n° 22/2017 of 30/05/2017 determining its mission, powers, organisation, and functioning. Among the main missions of RP and its colleges, included are the following:

- To prepare technical and vocational education curricula for their use at various technical and vocational training levels and submit them to the competent authority for approval.
- To offer technical and vocational courses leading to certificate or diploma.
- To provide science and technology-based technical and vocational training as well as education which enable the beneficiary to create jobs for personal development and to contribute to national development.
- To carry out and promote research and technology in technical and vocational fields and disseminate findings to foster national development.

In the context of accomplishing these ambitious and exciting missions, IPRC Kigali would like to recruit qualified academic staff in its new department of Fashion Design (FAD), established in the college to respond to labour market needs.

Job Description

Position	Responsibilities	Qualification
One expatriate staff in Fashion Design	• Facilitate the learning process in the department, • Develop and innovate course content to keep programs relevant, current, and up to international standards. • Teach core studies in fashion design and related subjects. • Prepare and deliver lectures as per module guide. • Conduct assessments. • Assist students in portfolio building • Assist in integrating industry and academic standards within curriculum development.	**Minimum qualification:** - Bachelor's degree in Fashion Design with minimum experience of 3 years in Fashion Designing, Cutting & Tailoring, and Garment Designing. - Extensive experience in providing high quality and relevant skills development training in the construction and/or ready-made garment (RMG) sectors. - Extensive industry experience along with training skills shall be preferred. **Required competencies and key technical skills:** - Skills in designing and producing commercially viable collections for clothing manufacture and production - Computer proficiency

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	• Mark assessments and provide feedback • Participate in examination, certification processes, and promotion of students. • Submit class marks and feedback to the program managers. • Maintain sewing machines used in training • Actively engage with current trends in teaching and learning strategies within the "campus" environment. • Liaise with academic colleagues/relevant industry contacts to ensure ongoing development and relevance • Participate actively in the subject matter advisor committee. • Conduct research and contribute to creative outputs. • Support and supervise research. • Demonstrate evidence of ongoing creative practice • Participate in the upgrade of program content, where relevant. • Attend regular staff meetings and relevant events. • File all required documentation, including tracking and reporting on at-risk students. • Participate in student grievance and disciplinary sessions, where relevant. • Lecture in accordance with the requirements of the program outcomes and in accordance with the accredited program outlines. • Adhere to centralized policies and procedures that	- Skills in delivery of Competence Based Training (CBT) - Skills in conduct of Competence Based Assessment (CBA) - Strong commitment to excellence in teaching, research and professional service - Excellent oral and written communication skills, with the ability to use English as a medium of instruction. - Time management skills - Analytical and conceptual skills - A sound knowledge of design principles - Knowledge of material properties - Skills in garment manufacturing processes and garment construction methods - Problem-solving skills - Teamwork spirit

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	ensure outstanding quality and unquestionable integrity of all academic programs that are offered. • Assist with relevant marketing activities for the school (i.e. Open days etc.) • Engage in other business functions, where applicable, beyond core marketing responsibilities. • Participate in the monitoring and evaluation of the academic program, including attendance and maintenance of student records. • Perform other job-related duties as required.	
One expatriate staff specialized in Advanced CAD specific to Fashion Design	• Facilitate the learning process in the department, • Develop and innovate course content to keep programs relevant, current, and up to international standards. • Teach core studies in fashion design and related subjects. • Prepare and deliver lectures as per module guide. • Conduct assessments. • Assist students in portfolio building • Assist in integrating industry and academic standards within curriculum development. • Mark assessments and provide feedback • Participate in examination, certification processes, and promotion of students. • Submit class marks and feedback to the program managers. • Actively engage with current trends in teaching and learning strategies within the "campus" environment.	**Minimum qualification:** - Bachelor's degree in Computer Aided Design technology specific to Fashion Design, or relevant industrial experience in CAD related to Fashion design or clothing technology. - 3 years of industry working experience in application and delivery of advanced CAD systems specific to fashion. - Extensive industry experience along with training skills shall be preferred. **Required competencies and key technical skills:** - High level of technical skills in application and delivery of advanced CAD systems specific to fashion (pattern design, pattern making, grading, stack pattern, marker making, digitizing of patterns, plotting of patterns, creating fullness) - Competency in management of mail accounts - Computer proficiency - Skills in advanced concepts and methods in the field of digital and 3-D design fashion - Skills in fashion illustrations, Photoshop, Illustrator, Microsoft Office and experience in other related software programs relevant

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	attendance and maintenance of student records. • Perform other job-related duties as required.	

Application Guidelines:

- Interested candidates should send their applications to info@iprckigali.ac.rw **not later than August 13, 2021.** Application documents consist of **an application letter, a Curriculum Vitae, a copy of passport, copies of the academic qualifications,** and **copies of professional training certificates**.
- Shortlisted applicants will be guided, via their e-mail addresses, on how to register in Smart HR System used in recruitment process in Rwanda.
- **ONLY** shortlisted applicants will be contacted for virtual oral test.
- E-mail for inquiries (not application): info@iprckigali.ac.rw

Compensation:

The employment package will be negotiable. The contract will be annual and renewable every year.

Done at Kigali on August 05, 2021.

Eng. Diogène MULINDAHABI
Principal/IPRC-Kigali