RWANDA POLYTECHNIC
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**OFFICE OF THE DEPUTY PRINCIPAL IN CHARGE OF ACADEMICS AND TRAINING**

**Date: 15/11/2023**

# COMMUNIQUE TO ALL STUDENTS AY 2022-2023

**RE: REQUESTS FOR SPECIAL EXAMS**

Reference is made to the provisions of the RP Student Handbook of December 2022 concerning special exams where a student who intends to sit for special exams have to request in writing with justification and the requested addressed to the Head of Department.

It is based on the above background that we are pleased to inform all students concerned that the deadline for requesting **special exams** is **November 20th 2023 by 12:00 noon.** Students who missed exams due to financial reasons shall attach proof of payment to their requests for special examinations.

**NB:** No request will be considered after the stated deadline.

Done at Gishari on 15/11/2023

RWANDA POLYTECHNIC (RP) - IPRC GISHARI

**Dr. Gervais MWITENDE**
**Deputy Principal Academics and Training**